

AAF
Asian Architecture Friendship

4-1-13, HONMACHI, CHUO-KU, OSAKA, JAPAN
c/o TAKENAKA CORPORATION

To, Himalayan Area Development Committee
(HADC), Gorkha.

Date:- 2nd Nov, 2015

ATTN: Mr. Dhan Bd. Gurun,
Chairman, HADC, Gorkha

Subject :- Proposal of Partnership Nomination.

Dear Mr. Gurung,

In regards to above subject matter we are glad in Proposing your Organization as the working Partner for the various Programs in Education Sector of rural area of Nepal, under Nepal School Project(NSP) as stated below.

Detail of Minutes of Understanding (MOU) with various terms and conditions shall be prepared and signed by both the Parties prior to executing the Program.

Presently, AAF- Japan is willing to run the following Program:-

1. **Dormitory Re-Construction Project of NSP - for Buddha Secondary School in Sirdibas (Philim) Gorkha..**

Waiting your response.

Sincerely yours,

赤尾建藏
Akao Kenzou
Director
AAF, Japan



MINUTES OF UNDERSTANDING (MOU) OF PARTNERSHIP NOMINATION
For Running Programs in Education Sector
of Rural area of Nepal, under Nepal School Project (NSP)

This MINUTES OF UNDERSTANDING (MOU) is made in 2nd day of Nov. 2015 between Asian Architecture Friendship, Japan an International Non Governmental Organization (hereinafter called "AAF, Japan") of the one part and Himalayan Area Development Committee (HADC), Gorkha, a Non Governmental Organization (hereinafter called "HADC, Gorkha") of the other part.

Whereas the AAF, Japan desires that the Works known as "Local Management of Nepal School Project (NSP)" inclusive that of fulfilling the administrative procedure and formalities as applicable as per rules and regulation of Nepal Government.

AAF, Japan and "HADC, Gorkha" agrees as follows:

1. *The following documents shall be deemed to form and be read and construed as part of this Agreement:*

This Minute of Understanding.

- a) *Proposal Letter of AAF, Japan.*
- c) *The Letter of Acceptance of "HADC, Gorkha".*

The aforesaid documents shall be taken as complimentary and mutually explanatory of one another.

- 2 *In consideration of the payments to be made for various programs, which are likely to be run under Nepal School Project, AAF, Japan shall manage the funds in addition to the local contribution for Fiscal Year 2015/016 as mentioned below:*
 - a. *NRs. 80, 00,000.00 for Dormitory Re- Construction Project of NSP - for Buddha Secondary School in Sirdibas (Phelim) Gorkha.*

and deposit the amount in the Bank A/C of "HADC, Nepal School Project, Gorkha" as hereinafter mentioned, "HADC, Gorkha". hereby covenants with the AAF, Japan to make plan of various program, execute and complete the Work Program as per rules and regulation of Nepal Government.

- ❖ *AAF, Japan hereby covenants to pay "HADC, Gorkha" ; in consideration of the execution and completion of the Work Programs and Project Allowance of technical and administrative Personnel involved in taking various responsibilities viz. Construction management, construction supervision and reporting the site progress of the Project.*
 - ❖ *AAF Japan will make the review of work progress as and when required.*
2. *Mode of payment: AAF, Japan shall remit the payment of each installment in the Bank Account of Nepal School Project of "HADC, Gorkha" and the later shall handle the construction management and labour payment in the site, for which "HADC, Gorkha" in*

coordination with local consumer committee will form one construction committee and provide technical supervision and monitoring of Construction Works. .

3. The Time of Completion of the Works (re-construction of 3 Dormitory Block Destroyed by the Nepal Quake April 2015) shall be 9 months from the date of construction starts.

- a. This MOU has been duly signed for and on behalf of the AAF, Japan and "HADC, Gorkha";
- b. Submission of Project Status and Audit Report of the respective Project Program and tax clearances with the concerned Local Officer, SWC and any other relevant departments of Government of Nepal will be the responsibility of "HADC, Gorkha";

In Witness whereof the parties hereto have caused this Agreement to be executed the day and year first before written in accordance with their respective laws.

Authorized signature of AAF, Japan

Authorized signature of "HADC, Gorkha".

赤尾建藏

Akao Kenzou
(Director)
Asian Architecture Friendship, Japan.
Date:- 5th Dec, 2015



Dhan Bd Gurung
(Chairman)
HADC, Gorkha ;
Date:- 5th Dec, 2015

